

Town of Hamburg  
Monthly Board Meeting  
January 9, 2024  
Hamburg Municipal Building

Present: Vogel, Czech, Artus, Tucker, Stubbe  
One resident

Meeting was called to order by Chairman Eric Vogel at 6:30pm.

Pledge of Allegiance was recited by all present.

Clerk Dawn Czech read the December, 2023 meeting minutes. Motion to approve the minutes by Supervisor Stubbe, seconded by Supervisor Artus. Motion carries.

#### **Public Comment**

None

#### **Fire Department/EMR Report**

None

#### **Chairman Report**

Vogel reported:

- No bids have been received for the FD tanker. The truck is under cover for the winter.
- Wisconsin Salt Solutions has been contacted to inquire about bulk purchasing Dust control for next summer. Prices TBD by company.
- Sondelski's have complained about the Aaron Hess dog breeding business. Vogel spoke to Hess and asked him to contain the noise somehow. Large hay bales will be used for now.
- A lost dog was returned to its owner – it was licensed and we were able to determine where it belonged.

#### **Supervisor Report**

- Supervisors report Rainbow Drive between Deer Creek Lane and Einert Creek Lane was graded in the warmer weather earlier in the month.

#### **Treasurer Report**

\$10,336.01 Bank Checking  
\$26,049.69 Machinery Fund  
\$35,613.61 Fire Dept Engine Fund  
\$358,437.86 People State Bank (Tax Acct)

#### **Clerk Report**

- Czech reported completing the 2024 2% Fire Dues Certification, the 2023 Building Permit and Valuations report and the 2023 DHS Tobacco Licenses report.

**Ordinance 2024-1 Utility Work in Town Right of Way**

Vogel read Ordinance 2024-1 Utility Work in Town Right of Way. Motion to approve the Ordinance as written by Artus seconded by Stubbe. Motion carries. Ordinance was signed by Town Board members and will be published in an upcoming issue of the Record Review.

**Upcoming Meeting**

1-25-24 Western Towns Association Meeting-Town of Cassel

2-13-24 Town Board Meeting 6:30pm Town Hall

2-13-24 Road meeting Town Shed 8AM

Motion to adjourn by Stubbe at 7:14pm, seconded by Artus. Motion carries.

Dawn Czech, Clerk

Town of Hamburg  
Monthly Board Meeting  
February 13, 2024  
Hamburg Municipal Building

Present: Vogel, Czech, Artus, Tucker, Stubbe  
Fire Chief Ryan DeBroux  
3 Residents

Meeting was called to order by Chairman Eric Vogel at 6:30pm.

Pledge of Allegiance was recited by all present.

Clerk Dawn Czech read the January, 2024 meeting minutes. Motion to approve the minutes by Supervisor Stubbe, seconded by Supervisor Artus. Motion carries.

#### **Public Comment**

None

#### **Fire Department/EMR Report**

Hamburg Fire Chief Ryan DeBroux reports the newly purchased Tanker/pumper truck will work well and was a good investment. A Hunter Safety class has been scheduled for April at the Town Hall. The class is filled to capacity already.

DeBroux reports that Department leadership has had a discussion about FD members health issues that may impact their Fire Response roles during a fire call. Those members who have active medical or DMV restrictions would have those restrictions carry through into their roles in the Department. The Department has reached out to our insurance carrier to determine their position in this matter. No response has been received. Members who have medical restrictions or need clearances will need written communication from their doctors.

DeBroux updated the Board on the following: Thank you from Thrivent was received for the 94 deer hides donated at the town hall after the 2023 Deer Hunting season. The 2024 Tractor Pull event will be June 22<sup>nd</sup> and will feature a picnic and fireworks display. The annual \$100 Raffle will take place on August 21<sup>st</sup>.

#### **Fire Department Tanker Bids**

Multiple bids (4) have been received on the tanker truck that the Department had taken out of service in 2023. Discussion on selling by auction vs. selling outright was had, with decision to sell outright made. Motion by Artus to sell the Tanker truck to Mitch Hoyt for the high bid of \$25,000.00. Seconded by Stubbe, Motion carries.

#### **Chairman Report**

Vogel reported:

-Resident Hess is building an additional wall on his dog kennel structure to block the excess noise.

-The State of Wisconsin has implemented a culvert inspection program that will need to be completed in 2024. Townships have the option to do the inspections internally or contract the work out to an independent contractor. The Board discussed these options as well as what would be involved if we would do the inspections.

-The 2024 Annual meeting will be April 16<sup>th</sup>. Vogel is planning on sending out a Township Newsletter in the spring.

- Roads to cover with granite this summer are on the northern edge of the Township.

-Fuel/diesel prices have been locked in at River County Co-Op for 2024 at \$3.559/gal. for the Hamburg Fire Department, and \$2.99/gal. for the Town of Hamburg.

### **Supervisor Report**

- Supervisors report recent complaints that the Town Hall electronic sign is too bright and is causing visibility issues for the drivers passing by.

-Culvert requests are starting to come in for the season.

-Discarded tires were found in the ditch on Lincoln Drive and will be collected.

### **Treasurer Report**

\$243,766.67 Bank Checking

\$26,064.03 Machinery Fund

\$35,633.21 Fire Dept Engine Fund

\$453,620.60 People State Bank (Tax Acct)

### **Clerk Report**

-Czech reported the need for a Board member to do the BOR training for 2024. Vogel and Stubbe will attend the district meeting BOR training.

### **Accounts Payable and Receivable**

Motion to approve Accounts Payable and Receivable by Artus and Seconded by Stubbe.

Motions carries.

### **Upcoming Meeting**

3-12-24 Town Board Meeting 6:30pm Town Hall

3-05-24 Road meeting Town Shed 8AM

4-07-24 Annual Maple Grove Pancake Breakfast

Motion to adjourn by Stubbe at 7:49pm, seconded by Artus. Motion carries.

Dawn Czech, Clerk

Town of Hamburg  
Monthly Board Meeting  
March 12, 2024  
Hamburg Municipal Building

Present: Vogel, Czech, Artus, Tucker, Stubbe  
Fire Chief Ryan DeBroux, Assistant Chief Kevin Borchardt

Meeting was called to order by Chairman Eric Vogel at 6:30pm.

Pledge of Allegiance was recited by all present.

Clerk Dawn Czech read the February, 2024 meeting minutes. Motion to approve the minutes by Supervisor Stubbe, seconded by Supervisor Artus. Motion carries.

#### **Public Comment**

None

#### **Fire Department/EMR Report**

Hamburg Fire Chief Ryan DeBroux reports the Department has had Air Runner hosting their web services for many years at no charge. A bill was recently received for monthly services, which may influence their choice of providers.

Communication with the Township contracted Fire Inspector brought up questions on any Dog Kennels that are open to the Public. Kennels that are open would need to be inspected. No kennel licenses have been issued to businesses that fit this description.

An internal sensor was replaced in the Fire Department electronic sign at the Town Hall. This sensor will decrease the brightness of sign at dusk.

FD Tender 1 is having engine issues and will be taken for diagnostic services at Fabick Cat. Chairman Vogel will be contacted as to the cost of the repair.

The Department requests addition granite be spread on the North parking lot later this spring. The Town will add to the lot when spreading granite on the town roads.

The Township and the Fire Department have heard back from our insurance carrier on last months topic of FD members with health issues and their role at active fire responses. Rural Insurance has no position, if the Hamburg Fire Department has no policy in place, to prevent a member participating due to health concerns.

### **Chairman Report**

Vogel reported:

- He will be contacting the WI Unemployment Department on paperwork we have mistakenly received on an Unemployment Compensation claim.
- The FD tanker truck has been delivered to its new owner and the \$25,000 purchase price deposited into the FD CD fund.
- No recent noise complaints have been received on any barking issues.
- Vogel will be looking at updating our Employee Handbook.
- Vogel will be sending out a Town Newsletter in Spring.

### **Supervisor Report**

- Culvert requests are starting to come in for the season.
- Discarded tires have been collected out of various ditches. Discussion was had on the benefits of a tire cleanup event. Idea tabled for now.

### **Treasurer Report**

\$201,779.01 Bank Checking  
\$26,077.45 Machinery Fund  
\$87,665.40 Fire Dept Engine Fund  
\$112,377.22 People State Bank (Tax Acct)

### **Clerk Report**

- Czech reported on the upcoming Spring Election on April 2<sup>nd</sup> and that the Absentee Ballots were sent out in the mail this morning.
- Poll workers are needed for August and November elections, and training will be done to refresh the Election Inspectors on their duties.
- Open Book with the Assessor will be May 9<sup>th</sup> 4-6pm (Town Hall) and Board of Review will be May 16<sup>th</sup> at the Town Hall 6:30pm to 8:30pm

### **Accounts Payable and Receivable**

Motion to approve Accounts Payable and Receivable by Artus and Seconded by Stubbe.  
Motions carries.

### **Upcoming Meeting**

4-09-24 Town Board Meeting 6:30pm Town Hall  
4-09-24 Road meeting Town Shed 8AM  
4-16-24 Annual Meeting 7pm Town Hall  
4-07-24 Annual Maple Grove Pancake Breakfast

Motion to adjourn by Stubbe at 8:16pm, seconded by Artus. Motion carries.

Dawn Czech, Clerk

Town of Hamburg  
Annual Town Meeting  
April 16, 2024

The meeting was called to order by Chairman Eric Vogel at 7:00 PM. Vogel thanked all for attending. We opened with the Pledge of Allegiance. Twenty-five residents were in attendance.

Clerk Dawn Czech read the minutes from the 2023 Annual meeting. Motion to approve the minutes was made by Jim Schara and seconded by John Sturm. Motion carries.

Czech also read the 2023 Financial report. Motion was made by John Sturm and seconded by Bill Rauen to accept the report as read. Motion carries.

Kevin Borchardt, Hamburg Assistant Fire Chief, gave a Fire Department Report. Borchardt detailed the Fire Department's Annual report that gives an accounting of the Fundraising efforts of the FD members. Income in 2023 was \$40,761.25. The Department was called to 65 total calls last year, of which 48 were EMS and 17 Fire. There are 31 members on the Department and they all appreciate the Township's support in all of the Department's endeavors. This year's upcoming Tractor Pull Fundraiser Day is scheduled for June 22.

Borchardt also gave an Emergency Medical Responder Report for EMR captain Kari Moodie who was attending the Town of Berlin Annual Meeting.

The EMR group has 18 members from Hamburg and surrounding townships. Their annual fundraisers consist of helping at the Fire Dept tractor pull, providing EMS coverage at the Edgar Steam show, and a Fall Mum sale. In 2023, the ending EMR checking balance was \$10,572.26, savings balance was \$4,293.77. Motion made by Jeff Artus and seconded by Jim Schara to accept the Fire Department and EMR report. Motion carries.

Resident Cindy Artus thanked the Fire Department for their outreach into the local community. She highlighted Maple Grove's weekly Fire Up to Read program and the Halloween Trick or Treat event at the Fire Station.

Motion made to accept the Fire Department and EMR reports by Jim Schara, seconded by Jeff Artus. Motion carries.

2023 Supervisors Report.

Jordan Artus, Supervisor, reported on the 2023 highlights:

- Diabase was spread on Einert Creek Lane, Grass Creek Lane, and Deer Creek Lane.
- New large garage doors were installed at the Town shed using federal ARPA funds.
- Supervisors answered a question on Diabase vs. Granite's use as a road surface material. They felt that for the cost, diabase has held up better. Granite does have a place on the less traveled roads on the northern end of the township.

Motion to approve the Supervisors report by Bill Rauen, seconded by Jim Schara. Motion carries.

Vogel presented the Chairman's Report.

Vogel thanked the assembled residents for coming. Things have been quiet for the most part in the township. Highlights of the past year include:

1. A new residential garbage and recycling contract was signed with Waste Management for a five-year term in Fall of 2023. Please contact Vogel with any issues with pickup or service.
2. The new doors were installed at the Town Shed, and paid for by the Federal ARPA funds.
3. A used excavator was purchased in 2023 for \$198,000. Additional total monies were approved by residents at a Special Town Meeting on August 23rd.
4. A \$90,000 Fire Department tanker/pumper was purchased in September, using monies from the FD fund savings. A Special Town Meeting was held on September 12<sup>th</sup> to authorized this purchase. This is a 2000 International truck bought from a Fire Department in Northern Wisconsin.
5. Granite, Road Base and Dust control Bids were opened last week at the April Town Board Meeting. Accepted were a granite bid of \$9.75 a cubic yard from Kafka Road Materials and a Diabase bid of \$10.60/ton from Haas, Inc. A Dust Control bid was accepted for \$1.44 a gallon from Kafka Dust Busters.
6. There has been no Town Board action on the Wind Turbine issue. Rib Falls has passed a regulating Ordinance on Wind Turbines and is looking into possible Solar panel restrictions. There have been no Rib Falls residents signing paperwork to allow construction on their properties.

Cindy Artus made a motion to have the Hamburg Town Board explore creating an ordinance stating, "As a Township, residents are against putting up Wind Turbines in Hamburg." Motion seconded by Jim Schara. Motion carries.

Motion was made by Kevin Borchardt, seconded by Jim Schara to accept the Chairman's Report. Motion carries.

#### New Business

-Treasurer Teri Tucker reports that People's State Bank has notified us that the Town checking account will be no longer earning interest as of April 15, 2024. This account has earned over \$13,000 in interest alone in the last year. Tucker has spoken to Forward Financial Bank in Athens and is open to other ideas from residents as to banking options. Motion made by Bonnie Nofsinger and seconded by Cindy Artus to switch banking institutions to Forward Financial Bank. Motion carries.

-Vogel reports that the Township has approximately \$30,000 of ARPA funds remaining. These will have to be used by December, 2024 or be returned to the Federal Government. Suggestions are to replace the windows/sills and install air conditioning at the Town Hall. The Town Board will explore these options.



-The Town Board will be looking at the Hamburg Comprehensive Plan to possibly update minimum lot size/acreage to build a home and how close to the lot lines that build can be.

-Brad Borchardt recommended the Township increase the Fire Department Fund annual payment from \$27,000 to \$40,000 due to the rising cost of equipment. After some discussion, it was decided to table this topic until the annual Budget meeting in October. The Town Board is thanked for being good stewards of the people's money.

-Bill Rauen questions the large increase last year in Rental Fees for the Town Hall. Discussion was had to the impact on rental income, as well as the cost of repairs. The Town Board will look into this issue.

-John Sturm wonders if the Roads could be plowed earlier in order for residents to get to work in a more-timely manner.

-Cindy Artus reports that the K-5 Maple Grove Charter School is doing well. Enrollment has increased from 72 students in 2022, to 105 students this year. This increase is expected to continue in the upcoming years. There is a 125-student maximum capacity in the building, and at that point a lottery system would be instituted to determine the students who could attend. The Marathon School district is currently at its student capacity. Maple Grove is benefiting from its proximity to Marathon and its innovative learning style.

The Maple Grove Foundation exists to raise monies to support the vision of the Maple Grove Charter School. All monies that are raised are invested in the building or its programs. The Foundation recently paid 2/3 the cost of updating the buildings heating system, as well as other maintenance needs. Fund raising options include the sale of Kwik Trip Script cards. All donations are tax exempt. Over 400 people were served at the most recent Maple Grove Pancake Breakfast. Monies raised there will benefit syrup production at Maple Grove in the future.

-Residents question if the area ditches will be cleaned up after the Broad Band installation is complete. Vogel states he will be attending an upcoming Western Towns Association meeting and will get more information on the installation plan.

Vogel announces the next Annual Meeting is set for April 15, 2025 at 7pm at the Town Hall.

Jim Schara made the motion to adjourn at 8:15 pm, seconded by Bonnie Nofsinger. Motion carries.

Respectfully submitted,

Dawn R. Czech,

Town of Hamburg  
Monthly Board Meeting  
April 9, 2024  
Hamburg Municipal Building

Present: Vogel, Czech, Artus, Tucker, Stubbe  
Assistant Fire Chief Kevin Borchardt

1 resident

Meeting was called to order by Chairman Eric Vogel at 6:30pm.

Pledge of Allegiance was recited by all present.

Clerk Dawn Czech read the March, 2024 meeting minutes. Motion to approve the minutes by Supervisor Stubbe, seconded by Supervisor Artus. Motion carries.

#### **Public Comment**

None

#### **Granite, Road Base, Dust Control Bid Opening**

The following Bids were received by the Town for the 2024 season:

##### Dust Control:

Kafka DustBuster Plus, LLC  
-38% Calcium Chloride \$1.44 /gallon  
-32% Magnesium Chloride \$1.44/gallon

##### Diabase Road Base ¾ inch:

Haas Sons, Inc  
-\$10.60/Ton delivered, which is \$14.84/Cubic Yard delivered

##### Red Rock Granite, Inc

-\$15.20/Ton delivered, which is \$19.00/Cubic Yard delivered

##### Decomposed Granite

##### Red Rock Granite, Inc.

-\$9.42/Ton delivered, which is \$12.24/Cubic Yard delivered

##### Kafka Road Materials

-\$9.75/Cubic Yard delivered

##### Worden Enterprises, LLC

-9.80/Cubic Yard delivered

Supervisor Artus motions to accept the 2024 Road Material Bids from Kafka Road Materials for Granite (\$9.75/cubic yard), Haas, Inc. for Diabase (\$10.60/Ton), and Kafka DustBuster Plus, LLC (\$1.44/gal Calcium Chloride). Supervisor Stubbe seconds, Motion carries.

### **Fire Department/EMR Report**

Hamburg Fire Assistant Chief Borchardt reports the Department is still in discussion as to their internet service provider.

FD Tender 1 had been taken for diagnostic services at Fabick Cat. It was thought the engine power issue was repaired, but the truck was taken back in today. No quotes as to the cost of the repair yet.

Vogel asked that the Department list the Hamburg Annual Meeting date and time on the electronic sign. Borchardt will follow up with the change.

### **Chairman Report**

Vogel reported:

- The Township Employee Handbook is in the process of being updated.
- He contacted the purchaser of the FD Tanker truck for a Bill of Sale. The monies have been deposited in the FD Engine Fund Account.
- Vogel recommended that Delmore Consulting do our state culvert inventory. The Board agrees and Vogel will contact the Firm to get started.

### **Supervisor Report**

- A blower motor has been replaced in the furnace at the Town Hall.
- Discarded tires have been collected out of various ditches, and questions were fielded on address requests.

### **Treasurer Report**

\$294,326.76 Bank Checking  
\$26,091.80 Machinery Fund  
\$87,713.65 Fire Dept Engine Fund  
\$2,686.44 People State Bank (Tax Acct)

Peoples State Bank will be ending our interest-bearing account on April 15, 2024. Treasurer Tucker is checking on other options-Forward Bank is a possibility for an interest accruing account.

### **Clerk Report**

- Czech reported the recent Spring Election went well.
- The Board was given copies of the Western Town's Association Meeting invitation for April 25<sup>th</sup>.
- The ARPA fund still has a unused balance of \$30,863.12. This will need to be spent on Township projects before 12-31-24, or be refunded to the Federal Government.

It was suggested the Board look into maintenance on the Town Hall (i.e.: windows and flooring) or air conditioning for the building.

**Accounts Payable and Receivable**

Motion to approve Accounts Payable and Receivable by Artus and Seconded by Stubbe.

Motions carries.

**Upcoming Meeting**

4-16-24 Annual Meeting Town Hall 7pm

4-25-24 WI Towns Association Meeting 7pm

5-09-24 Open Book with Assessor Town Hall 4-6pm

5-14-24 Road Meeting Town Shed 8:30am

5-14-24 Town Board Meeting Town Hall 6:30pm

5-16-24 Board of Review Town Hall 6:30-8:30pm

Motion to adjourn by Stubbe at 7:35pm, seconded by Artus. Motion carries.

Dawn Czech, Clerk

Town of Hamburg  
Monthly Board Meeting  
May 15, 2024  
Hamburg Municipal Building

Present: Vogel, Czech, Artus, Tucker, Stubbe  
Assistant Fire Chief Kevin Borchardt

1 resident

Meeting was called to order by Chairman Eric Vogel at 6:30pm.

Pledge of Allegiance was recited by all present.

Clerk Dawn Czech read the April, 2024 meeting minutes. Motion to approve the minutes by Supervisor Stubbe, seconded by Supervisor Artus. Motion carries.

#### **Public Comment**

None

#### **Annual Meeting Recap**

At the recent Annual Town Meeting:

- Residents questioned the Town Hall rental fees that are being charged as well as the additional security deposit. The Board feels these fees are fair and declines to make any adjustments at this time.
- The Comprehensive Plan for the Township has reached its 10yr anniversary and may need to be updated. Vogel will contact the former Hamburg Planning committee chair, Dan Miller, and Marathon County as to our next steps.
- The Wind Turbine issue has not been formally addressed by the Town Board. Vogel will have a conversation with the Rib Falls Board members as to this issue.
- Supervisors have gotten quotes on updating the windows at the Town Municipal building. The windows in the newer portion of the building are fine, but the windows in the older Town Hall portion and fire department need replacement. Additionally, windows at the Town shed also need replacement. Quotes have been received from Urban Construction (Wausau) and Miller Window and Doors (Edgar). Other quotes will be requested before a decision will be considered.

#### **Fire Department/EMR Report**

Hamburg Fire Assistant Chief Borchardt reports:

- A recent Fire Inspection report for the Municipal building was received. Various items will be addressed and corrected. The necessary Emergency shut off valve will be installed on the FD fuel barrel as well.
- FD Engine (Tender One) was in the shop for repairs recently. The Department is still monitoring for problems at this time.

- The FD Tractor Pull fundraiser is planned for June. Borchardt thanks the Board for adding to the granite in the North parking lot.
- The FD stand alone website has been discontinued when the Department switched internet provider. They are asking the Town Board if the Fire Department Tab on the Town of Hamburg web page can house those web pages. Permission was granted.

### **Chairman Report**

Vogel reported:

- The Township Employee Handbook has been updated with a medical Clearance requirement section for all employees. Will be on the agenda for possible adoption in June, 2024.
- Dust Control will be placed on the newly spread granite and for the requested residents. The 2024 Hamburg Newsletter will be delivered soon.

### **Supervisor Report**

- A new septic riser will be installed soon, to replace the defective existing one.
- Granite has been spread on 5 miles of North/South roads North of Rainbow Drive, and 1 mile of Hwy FF-West of the Hwy S/FF intersection. The Town of Corning will be billed for their share of the FF granite cost.
- Pit Run need replenishing this summer. Water will have to be pumped out in order for the additional digging to occur.

### **Treasurer Report**

\$276,979.06 Bank Checking  
\$66,760.37 Machinery Fund  
\$87,713.65 Fire Dept Engine Fund  
\$2,686.34 People State Bank (Tax Acct)

New checks will have to be ordered when the new accounts are established at the Forward Bank.

### **Clerk Report**

- Czech reported the Maintenance of Effort forms are due by June 15<sup>th</sup>. This is a newly required self-certification enacted by Wisconsin Act 12 in 2023, and will impact our Shared Revenue totals if not submitted. The FD/EMR officers have been notified of this change.
- Rural Insurance agent Leon Woller has retired. We were notified his replacement will be installed soon.
- We were charged an Excess Garbage fee of \$235.00 by Waste Management last month. Vogel will check into this.
- The Liquor Licensing structure has been changed by the State of WI. The Townships will no longer be administering licenses to Wineries. They will instead be dealing with the Department of Revenue. We will continue licensing bars and bartenders.

-Czech requests the August Town Board meeting be scheduled on August 12 (MONDAY), to avoid conflicts with the August election on the 13<sup>th</sup>.

**Accounts Payable and Receivable**

Motion to approve Accounts Payable and Receivable by Artus and Seconded by Stubbe.

Motions carries.

**Upcoming Meeting**

5-16-24 Board of Review Town Hall 6:30-8:30pm

6-11-24 Road Meeting Town Shed 8:30am

6-12-24 Town Board Meeting Town Hall 6:30pm

Motion to adjourn by Stubbe at 7:53pm, seconded by Artus. Motion carries.

Dawn Czech, Clerk

Town of Hamburg  
Monthly Board Meeting  
June 10, 2024  
Hamburg Municipal Building

Present: Vogel, Czech, Artus, Tucker, Stubbe  
1 resident

Meeting was called to order by Chairman Eric Vogel at 6:30pm.

Pledge of Allegiance was recited by all present.

Clerk Dawn Czech read the May, 2024 meeting minutes. Motion to approve the minutes by Supervisor Stubbe, seconded by Supervisor Artus. Motion carries.

#### **Public Comment**

None

#### **2024-2025 Liquor, Operator, and Cigarette Licenses**

Motion By Stubbe and seconded by Artus to approve the following Town of Hamburg Licenses for the 2024-2025 period:

- (1) One Liquor Class B Combo License Jodi Bloch D.B.A: Eddie's Bar
- (2) 6 Operators Licenses
- (3) One Cigarette license

Motion carries. NOTE: In 2024, all winery licenses are issued by the WI Department of Revenue and not the individual townships.

#### **Chairman Report**

##### **-Employee Handbook 2024 Version**

Vogel reports The Employee Handbook has been updated to reflect Medical Clearance changes. Copies have been furnished to all employees to read and sign. Motion to approve changes by Artus, seconded by Stubbe. Motion carries.

#### **Fire Department/EMR Report**

Hamburg Fire Assistant Chief Borchardt reports:

-The Annual Fire Department pump tests were done last week. One vehicle has a valve that will need to be replaced as indicated by the inspectors.

#### **Supervisor Report**

-Window replacement quotes in the Town Hall and Town shed were reviewed. Motion by Artus and seconded by Stubbe to have Miller Window and Door replace windows and trim as needed.



-An air conditioning quote was received from Fitzsimmons Heating and Cooling. The quote was for air in the Town Municipal Building: approx. \$11,000 to \$13,000 plus electrical costs. Supervisors will request additional quotes from area businesses.

- Various culvert replacements are planned.
- Complaints of parties and fireworks on Lincoln Drive west of Hwy S.
- Trees removed off of roads due to the May storms.
- Road signs repaired/replaced as necessary.

### **Treasurer Report**

\$211,123.29 Bank Checking-People's Bank Acct  
\$1267.24 Bank Checking-Forward Bank Acct  
\$66,157.02 Machinery Fund  
\$87,809.63 Fire Dept Engine Fund  
\$2,686.73 Forward Bank (Tax Acct)

Machinery, Fire Department and Tax Accounts have all been transferred to Forward Bank. As soon as all checks clear the People's Checking Account it also will be closed.

### **Clerk Report**

- Czech reported the Maintenance of Effort Report is complete and submitted.
- Absentee Ballots will be in the mail, to Voter's who have requests on file, by the end of June for the August, 2024 Fall Primary election.
- The Annual Worker's Comp Audit is in process.

### **Accounts Payable and Receivable**

Motion to approve Accounts Payable and Receivable by Artus and Seconded by Stubbe.  
Motions carries.

### **Upcoming Meeting**

7-9-24 Road Meeting Town Shed 8:00am  
7-8-24 Town Board Meeting Town Hall 6:30pm

Motion to adjourn by Stubbe at 8:02pm, seconded by Artus. Motion carries.

Dawn Czech, Clerk

Town of Hamburg  
Monthly Board Meeting  
July 8, 2024  
Hamburg Municipal Building

Present: Vogel, Czech, Artus, Tucker, Stubbe  
1 resident  
Steve Cunningham, Bell Heating and Air

Meeting was called to order by Chairman Eric Vogel at 6:30pm.

Pledge of Allegiance was recited by all present.

Clerk Dawn Czech read the June, 2024 meeting minutes. Minutes were corrected to state the air conditioning costs from Fitzsimmons Heating and Air were a total of \$24,225. Motion to approve the corrected minutes by Supervisor Stubbe, seconded by Supervisor Artus. Motion carries.

#### **Public Comment**

None

#### **Air Conditioning QUOTE presentation**

Steve Cunningham from Bell Heating and Air presented his quote for Air conditioning in the Hamburg Municipal Building's Large and Small Meeting rooms. Quote is for \$14000-Lg room, 12000-sm room which would include a heat pump system to supplement the electric baseboard heat that exists in that room. Additional \$1500 quoted for electrical work to be done by an electrician.

The remaining ARPA monies will allow spending up to \$25000 for this installation. Cunningham feels he can work with various models to stay within our budget. Motion by Stubbe and seconded by Artus to approve a modified Bell Quote to spend up to \$25000 on the Air conditioning installation at the Town Hall. Motion carries.

#### **Chairman Report**

Vogel reports:

1. He and Chief DeBroux will be discussing a possible wording change in the Fire Department standby contracts per the meeting last week with the Town of Berlin. The changes may include EMR reimbursement policy updates.
2. Dust control fees will be increased next year to reflect pricing increases from the vendor.

#### **Fire Department/EMR Report**

None

**Supervisor Report**

- Missing Road signs, including STOP signs and Street signs, have been replaced.
- A Waste Management truck was removed from a township roadway ditch.
- The Road crew has been mowing ditches along town roadsides. The mower needs maintenance and repairs in future.
- Ditching will start this next week.
- There are numerous tires that have been found/collected that need to be taken to a recycling facility soon.

**Treasurer Report**

\$127,740.73 Bank Checking-People's Bank Acct  
\$35,692.82 Bank Checking-Forward Bank Acct  
\$66,194.97 Machinery Fund  
\$87,860.01 Fire Dept Engine Fund  
\$2,687.70 Forward Bank (Tax Acct)

Tucker will be placing Machinery and Fire Dept funds in Forward Bank Certificate of Deposits to earn a better rate of interest.

**Clerk Report**

-Czech reported the current River Country Co-op statement was over \$11000.00 and included many charges for food and fuel that were not made by the Town of Hamburg. This statement is being looked into by the River Country accounting department.

-The Athens Area Fire Commission supplies ambulance service to the Township. The quarterly billing fee was raised for the 3<sup>rd</sup> quarter and ongoing from \$900 to \$1200. The last raise we saw was in 2014.

The 2023-2024 Worker's Comp Audit has been completed and submitted.

**Accounts Payable and Receivable**

Motion to approve Accounts Payable and Receivable by Artus and Seconded by Stubbe. Motions carries.

**Upcoming Meetings**

7-25-24 Western Towns Association Meeting Memories Ballroom, Marathon 7pm  
8-12-24 Town Board Meeting Town Hall 6:30pm MONDAY  
8-13-24 Fall Primary Election  
8-13-24 Road Meeting Town Shed 8:00am

Motion to adjourn by Artus at 8:15pm, seconded by Stubbe. Motion carries.

Dawn Czech, Clerk

Town of Hamburg  
Monthly Board Meeting  
August 12, 2024  
Hamburg Municipal Building

Present: Vogel, Czech, Artus, Tucker, Stubbe  
1 resident

Meeting was called to order by Chairman Eric Vogel at 6:30pm.

Pledge of Allegiance was recited by all present.

Clerk Dawn Czech read the July, 2024 meeting minutes. Motion to approve the minutes by Supervisor Stubbe, seconded by Supervisor Artus. Motion carries.

#### **Public Comment**

None

#### **Fire Department/EMR Report**

None

#### **Chairman Report**

Vogel reports:

1. The RTL Electric invoice that was paid last month by the Township for updating the Fire Department lightening may be covered by FD fundraising. Vogel will be discussing this with Chief DeBroux.
2. Double P Dairy's new barn addition construction is Grandfathered in as far as the Hamburg Ordinance 2017-02 on Livestock Facilities is concerned. This is because the expansion is for more room in the barn, not more animals. This also negates the setback set forth from the adjacent roadway per the Town's Association legal team.
3. The Hess Dog breeding/barking issue continues to be an ongoing issue for the neighborhood. Vogel and Stubbe have been to the site and state the Humane Society regulations are being followed, and the facility is kept very clean. Hess is concerned as well with the neighbors and is trying to do what he can.
4. Work has been done on behalf of the county to clean up the broadband cables in the local ditches. Local residents seem to be pleased with the results.
5. Vogel is looking into the merits of the CoOp keep full program and the Contract pricing program for our fuel needs in light of the current cost of diesel fuel.

#### **Supervisor Report**

- Nine culverts have been inventoried by Delmore Consulting in the Town of Hamburg for the Wisconsin DOT. All culverts are in good condition and require no further action on our part.
- Pit run has been sold to residents for their private use.

- Ditching is ongoing and recent washouts on road shoulders have been repaired.
- Addresses will have to be updated with new construction additions before the next newsletter is sent out.

### **Treasurer Report**

\$100,201.81 Bank Checking-People's Bank Acct  
\$56,718.01 Bank Checking-Forward Bank Acct  
\$65,694.97 Machinery Fund CD                      \$511.53 Mach fund acct  
\$87,360.01 Fire Dept Engine Fund CD            \$515.25 Fire Dept fund acct  
\$2,688.50 Forward Bank (Tax Acct)

### **Clerk Report**

- Czech reported the last check from the People's Bank was written this month.
- The final payment will be made to Miller Windows and Doors for the Town Hall/Town Shed window install when it is completed next week.
- Our Township website meets the mandated levels of Accessibility needed by 2027 currently per our webmaster.

### **Accounts Payable and Receivable**

Motion to approve Accounts Payable and Receivable by Artus and Seconded by Stubbe.  
Motions carries.

### **Upcoming Meetings**

8-13-24 Fall Primary Election  
8-13-24 Road Meeting Town Shed 8:00am  
8-21-24 Fire Dept Raffle  
9-3-24 Road Meeting Town Shed 8:00am  
9-11-24 Town Board meeting Municipal Building 6:30pm

Motion to adjourn by Artus at 7:35pm, seconded by Stubbe. Motion carries.

Dawn Czech, Clerk

Town of Hamburg  
Monthly Board Meeting  
September 11, 2024  
Hamburg Municipal Building

Present: Vogel, Czech, Artus, Tucker, Stubbe  
1 resident

Meeting was called to order by Chairman Eric Vogel at 6:30pm.

Pledge of Allegiance was recited by all present.

Clerk Dawn Czech read the August, 2024 meeting minutes. Motion to approve the minutes by Supervisor Stubbe, seconded by Supervisor Artus. Motion carries.

#### **Public Comment**

None

#### **Fire Department/EMR Report**

None

#### **Chairman Report**

Vogel reports:

1. The Fire Department will pay for half of the lighting update in the Fire Department space at the Town Hall. This amount equals \$2397.50 and will be put towards the new steer tires that are needed on the 2001 Tanker Pumper. These tires will be priced out by the Fire Department, and cost will be reported to the Board.
2. The Fire Dept is to order the 2024 Turn Out Gear sets.
3. Vogel has found LP contracts for 2024-25 at France Propane (Capped at \$1.39/gal-may be lower) and River County Co-Op (\$1.34/gal). Motion by Artus, second by Stubbe to contract with France Propane for the upcoming season. Motion carries.
4. Chain link fence to protect fuel tanks will be installed at the Town Hall.
5. A pump for the gravel pit is needed to access the material in the pit. Supervisors will shop around for one.

#### **Supervisor Report**

-The air conditioners are installed at the Town Hall and windows are complete at the Town Hall and Town Shed. Funds for these projects are from the Federal ARPA program. This completes the expenditure of all ARPA funds.  
-The Large meeting room needs walls painted in future.

**Treasurer Report**

\$111,583.84 Bank Checking-People's Bank Acct Closed on 9/5/24

\$64,612.77 Bank Checking-Forward Bank Acct

\$65,694.97 Machinery Fund CD \$511.68 Mach fund acct

\$87,360.01 Fire Dept Engine Fund CD \$515.41 Fire Dept fund acct

\$2,689.30 Forward Bank (Tax Acct)

**Clerk Report**

-Czech reported the Fall General Election is November 5<sup>th</sup>. Polls will be open 7am to 8pm. Absentee ballots will be mailed out on September 19<sup>th</sup> for those voters that have requested them.

**Accounts Payable and Receivable**

Motion to approve Accounts Payable and Receivable by Artus and seconded by Stubbe. Motions carries.

**Upcoming Meetings**

10-8-24 Road Meeting Town Shed 8:00am

10-8-24 Town Board meeting Municipal Building 6:30pm

Motion to adjourn by Stubbe at 7:28pm, seconded by Artus. Motion carries.

Dawn Czech, Clerk

Town of Hamburg  
Monthly Board Meeting  
October 8, 2024  
Hamburg Municipal Building

Present: Vogel, Czech, Artus, Tucker, Stubbe  
1 resident

Meeting was called to order by Chairman Eric Vogel at 6:30pm.

Pledge of Allegiance was recited by all present.

Clerk Dawn Czech read the September, 2024 meeting minutes. Motion to approve the minutes by Supervisor Stubbe, seconded by Supervisor Artus. Motion carries.

#### **Public Comment**

None

#### **Fire Department/EMR Report**

None

#### **Chairman Report**

Vogel reports:

1. The Fire Department reported to Vogel they have 2 quotes for Steer Tires for the Pumper/Tanker truck-\$1533.00 and \$1134.00. The Department was given latitude to purchase the ones they desire and pay for them out of their fund-raised monies.
2. The Fire Dept is pricing out 2024 Turn Out Gear options with a variety of vendors.
3. Vogel reports that the Maine Fire Department is having internal staffing issues, but anticipates no issues with fire responses.
4. The Berlin Fire contract needs to be rewritten, per the August meeting with the Berlin Town Board, to include EMR staffing.
5. There have been complaints that resident Lori Benezeski's dogs are running loose regularly on her neighbor's land. Vogel will speak to Benezeski on this issue.

#### **Supervisor Report**

-The Excavator was found to have missing parts to hook up a brush mower. This hook up was to be a guaranteed part of the equipment when the Excavator was purchased last year. Fabick Cat was contacted and installed the hook ups required. The township was subsequently billed for these parts. Vogel will contact Fabick to question this invoice.

-Brushing commenced once the excavator issue was rectified. Due to the dry conditions in the last month, no grading was done.

-Bridge inspections are complete and the road crew will address the recommendations that were made.



**Treasurer Report**

\$ 0.00 Bank Checking-People's Bank Acct Closed  
\$151,521.26 Bank Checking-Forward Bank Acct  
\$65,694.97 Machinery Fund CD \$511.83 Mach fund acct  
\$87,360.01 Fire Dept Engine Fund CD \$515.55 Fire Dept fund acct  
\$2,690.07 Forward Bank (Tax Acct)

**Clerk Report**

- Czech reported election work is ongoing. 40 Absentee Ballots have been issued so far.
- The Workman's Comp audit requires an additional premium payment. No billing has yet to be received.
- Hamburg has no drop box options for Absentee Ballot returns. If Voters have questions on Absentee ballot returns, please contact the Municipal Clerk.

**Accounts Payable and Receivable**

Motion to approve Accounts Payable and Receivable by Artus and seconded by Stubbe.  
Motions carries.

**Upcoming Meetings**

10-22-24 Working Budget meeting (No Action Taken) 6:30pm Municipal Building  
10-30-24 Wisconsin Towns Meeting-Town of Day (Stratford) 7pm  
11-5-24 Road Meeting Town Shed 8:00am  
11-12-24 Town Board meeting Municipal Building 6:30pm  
11-12-24 Public Hearing on 2025 Town Budget 7:30pm Municipal Building  
11-12-24 Special Town Meeting of Electors-2025 Town Budget 7:30pm Municipal Building

Motion to adjourn by Artus at 7:40pm, seconded by Stubbe. Motion carries.

Dawn Czech, Clerk

Town of Hamburg  
Monthly Board Meeting  
November 12, 2024  
Hamburg Municipal Building

Present: Vogel, Czech, Artus, Tucker, Stubbe

Meeting was called to order by Chairman Eric Vogel at 6:30pm.

Pledge of Allegiance was recited by all present.

Clerk Dawn Czech read the October, 2024 meeting minutes. Motion to approve the minutes by Supervisor Stubbe, seconded by Supervisor Artus. Motion carries.

#### **Public Comment**

None

#### **Fire Department/EMR Report**

None

#### **Chairman Report**

Vogel reports:

1. The Fire Department reported to Vogel they will need to have an Emergency Shut Off installed on the department fuel tank on the North side of the Municipal Building. They also inquired about the annual maintenance for the Municipal Building's free-standing generator.
2. Turn Out gear for 2024 will be ordered by the FD soon. The Department will be working with a new vendor this year.
3. The Hamburg Comprehensive Plan, which was signed 10yrs ago, does not need to be updated per Marathon County. Hamburg has withdrawn from County Zoning since that signing, which negates the need to update.
4. Trevor Ostrowski contacted Vogel to notify the Township that he is going to be purchasing milk trucks to haul his Maple syrup sap in the coming Spring. Ostrowski was concerned about road weight limit problems. Vogel encouraged driving in the center of the road and avoiding the softer edges.
5. Next month, we will be considering raises for the Road workers.

#### **Supervisor Report**

- Resident Bruce Steidinger has requested culvert replacement on School House Lane.
- Grading was done after a recent stretch of rain.
- Supervisors removed a fallen tree from the road on Rainbow Drive.

**Treasurer Report**

\$158,173.20 Bank Checking-Forward Bank Acct  
\$66,509.08 Machinery Fund CD \$511.98 Mach fund acct  
\$88,442.60 Fire Dept Engine Fund CD \$515.77 Fire Dept fund acct  
\$2,690.86 Forward Bank (Tax Acct)

**Clerk Report**

-Czech reported the recent November Presidential Election had 521 voters, with 48 of those voting Absentee. Due to the recent heavy voter turnout, Czech recommended that Election Day voting be permanently moved to the North side of the Municipal Building. We do have time to make the adjustment into the new site, as the next Elections are in late February and early April, 2025.

- New permanent bulletin boards can be installed on the North side as well, to enable posting of Election Day notices and posters.

**Accounts Payable and Receivable**

Motion to approve Accounts Payable and Receivable by Artus and seconded by Stubbe.  
Motions carries.

**Upcoming Meetings**

12-3-24 Road Meeting Town Shed 8:00am  
12-10-24 Town Board meeting Municipal Building 6:30pm  
12-13-24 Fire Department Christmas party

Motion to adjourn by Stubbe at 7:28pm, seconded by Artus. Motion carries.

Dawn Czech, Clerk

Town of Hamburg  
Monthly Board Meeting  
December 10, 2024  
Hamburg Municipal Building

Present: Vogel, Czech, Artus, Tucker, Stubbe  
1 Resident

Meeting was called to order by Chairman Eric Vogel at 6:30pm.

Pledge of Allegiance was recited by all present.

Clerk Dawn Czech read the November, 2024 meeting minutes. Motion to approve the minutes by Supervisor Stubbe, seconded by Supervisor Artus. Motion carries.

#### **Public Comment**

None

#### **Fire Department/EMR Report**

The Emergency shut off valve has yet to be installed on the Fire Dept fuel tank behind the Town Hall. Fire Department member Sarah Blaubach has resigned her position on the Hamburg Fire Department effective immediately.

#### **Chairman Report**

Vogel reports:

1. The wheeled Excavator had to have a computer reprogram done to switch back to a bucket after the brush head was removed. The \$715.00 charge invoice we received will be discussed with Fabick before any payment issued. Vogel will call.
2. Vogel has done and submitted the 2024 WISLer road report form to the State.
3. Road worker wages were discussed and motion was made by Stubbe and seconded by Vogel to increase the following wages starting immediately to:
  - Tucker \$25.00/hour with a monthly \$20.00 reimbursement for personal cell phone charges.
  - Paul, Artus, and Thurs \$20.00/hr.
4. The Record Retention Resolution tabled until January, 2025.

#### **Supervisor Report**

- Resident Bruce Steidinger culvert replacement finished on School House Lane.
- New address signs have been placed for Township residents that have worked with the Marathon County Zoning Department.
- Supervisors report that the active closed circuit exterior camera at the Town Shed is working effectively.

**Treasurer Report**

\$212,597.26	Bank Checking-Forward Bank Acct	
\$66,509.08	Machinery Fund CD	\$512.13 Mach fund acct
\$88,442.60	Fire Dept Engine Fund CD	\$515.88 Fire Dept fund acct
\$2,691.64	Forward Bank (Tax Acct)	

**Clerk Report**

-Czech reported that the Non-Candidacy Forms are available to elected officials who choose not to run in the April, 2025 Spring Election. These need to be filled out and turned in to the Clerk's office by December 27, 2024.

- Caucus for the Spring Municipal Election to elect Town Board officers for the 2025-2027 term will be January 14, 2025, at 7:30 PM.

**Accounts Payable and Receivable**

Motion to approve Accounts Payable and Receivable by Artus and seconded by Stubbe.  
Motions carries.

**Upcoming Meetings**

1-7-25 Road Meeting Town Shed 8:00am  
1-14-25 Town Board meeting Municipal Building 6:30pm  
1-14-25 Hamburg Town Caucus meeting 7:30pm

Motion to adjourn by Artus at 8:01pm, seconded by Stubbe. Motion carries.

Dawn Czech, Clerk